



Resource Conservation District of Greater San Diego County  
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## Community Garden Internship

The Resource Conservation District (RCD) of Greater San Diego County aims to protect, conserve, and restore natural resources through information, education, and technical assistance. We work across the majority of San Diego County on a variety of programs, including fire prevention and education, watershed education, school garden support, promotion of pollinator habitat, and management of a large community garden.

The RCD is working with the County of San Diego to open and manage a new community garden in Sweetwater Regional Park. The garden will contain approximately 200 plots measuring 20'x20'. We are seeking an intern to assist staff in preparing to open the garden. The internship will focus on the following tasks, with the potential to work on other RCD programs as required:

- **Promotion and outreach to fill the garden plots**, including creating and distributing fliers, contacting local community groups and schools, attending community meetings, and holding information booths at community events.
- **Signing up new gardeners**, including gathering contact information, sending application forms to prospective gardeners, and answering their questions, as well as assisting staff in assigning plots to new gardeners.
- **Organizing meetings and trainings for new gardeners** to help them get settled into the garden community.

**Eligibility:** previous experience is not required, but an interest in environmental conservation and gardening would be beneficial.

**Requirements:** Must possess a current, valid California driver's license, current proof of automobile insurance coverage, and reliable transportation; knowledge of word processing, PowerPoint and Excel; punctuality and reliability, and availability to work occasional weekends or evenings. Bilingual (English/Spanish) is beneficial but not required.

**Terms:** the internship is offered on a part-time basis, unpaid, up to 20 hours per week, with an option of work in exchange for course credit. A \$500 stipend is offered on completion of a 16 week semester.

**Start date and duration:** as soon as possible or by April 30, 2019. We expect the internship to last one semester, but may be extended.

**Schedule and location:** working hours are generally Monday – Friday between 7:30am – 4:30pm, with occasional weekend work. The position will be based at our office in Lakeside (east San Diego County).

**To apply:** please send your resume and a cover letter explaining your interest in this position and why you think you'd be a good fit to Ann Baldrige, Program Manager, at [ann.baldrige@rcdsandiego.org](mailto:ann.baldrige@rcdsandiego.org). Please contact Ann with any questions at 619-562-0096.

*Conserving Our Natural Resources*